

South Dakota Emergency Medical Technician Association

SDEMTA EXECUTIVE COUNCIL MINUTES

Meeting was called to order at 10am July 22, 2006 in Pierre, SD at the Ramkota Convention Center by President Danny Hayes.

ROLL CALL: State Officers: President Danny Hayes, V. President Keith Sharisky, Secretary Nancy Klunder, Treasurer Amy Marsh, Training Officer Stacy Grace

District I: President Joe Schnell, V. President Bill Rise, **District II:** President Mickey Merrigan-absent, Proxy Chad Skiles, V. President Tom Lines **District III:** President Ray Parker, V. President Terri Van Roekel, **District IV:** President Dale Ringgenberg, V. President Chuck Bell **District V:** President Jana Jones, V. President Linda Smith **District VI:** President Kurt Klunder, V. President Gary Lembke **District VII:** President Eric Van Dusen, V. President Chuck Hansen.

Approval of Agenda: Ray motioned to accept the meeting agenda, seconded by Janna. **MC (01-07-06)**

Approval of Previous Meeting Minutes: There were two corrections to the previous meeting minutes. Under District II District Reports should read two EMT Classes coming up one in Garretson and one in Centerville. Joe motioned to accept the changes and approve the meeting minutes, seconded by Dale. **MC (02-07-06)**

President's Report: Danny has attended two district meetings and training in the last two months. He attended District 4's meeting in Aberdeen in July. District 2s meeting and training in June. As well as EMS Week activities for District VI.

Danny has received a bill from Ramkota for Conference 2004 for 2 rooms that were not paid for. He will contact the individuals that are responsible the rooms.

The District President's met for the annual meeting on Friday night July 21, 2006 at the Ramkota in Pierre. NAEMT contacted Danny to get the number of member in the SDEMTA, they are looking into give a free one year membership for the NAEMT. And reports that the decisions are in the hands of the Board of Directors at this time. The presidents discussed the issues of confidentiality of the members of SDEMTA.

The upcoming EMT classes will be taking the Computer Adaptive Tests. National Registry only has two locations for the test to be taken. The test sites are located one in Sioux Falls which have 9 computers and Rapid City which only have 2 computers. This will begin in January 2007. The state EMS office is looking into adding several laptops to be taken to the sites also. The written can be taken anytime, the practicals do not have to be passed first for the EMT-B.

Edward Jones has given Danny the rates for CD's and money market rates to gain more interest. Amy reported that the CD's that SDEMTA has are with Edward Jones.

Danny has set up a committee to explore the possibility for the individuals that received an award at the SDEMTA Conference would receive the annual state conference free the following year. The following are the committee members: Dale R, Bill R, Trina B,

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Margaret K, and Chad S.

Vice President's Report: There have been some minor set backs with The Thoughts with color. Color will only be used when needed, there were 4 fuzzy ads in the last issue. Those vendor's have been contacted and will be getting their ad in the next issue free. Keith has tasked Roberta to get creative. There have been some glitches in the transfer of information, Keith feels these will work out.

Keith asked for all the personal information for the district officers be updated on the date of the meeting. There are no bylaw changes at this time. At the Vice President's annual meeting on July 21, 2006, the V. President's decided that there should be an addition to the Policy's and Procedures. The addition reads as follows:

Effective Dates of New, Revised, or Discontinued Policy and Procedure

It shall be the Policy of the Executive Council to assign effective dates to all new, revised or discontinued policy and Procedures. A date of the Month and Year shall be assigned. It shall become Policy or Procedure on the First day of the effective month.

The Executive Council reserves the right to enact New, Revised or Discontinued Policy and Procedures as deemed necessary for the continued operational needs of the South Dakota Emergency Medical Tech. Association.

Keith motioned for the effective date of the new Policy and Procedure above to take affect immediately, seconded by Tom **MC (03-07-06)**.

The EMS Service of the year was picked and will be announced at the conference.

The V. Presidents also discussed the voting issues at conference. There will be certain times for voting to take place. The Vice President will donate their time to man the voting box, except the State Vice President and the VP from the conference hosting district. Keith motioned to spend up to \$200.00 on signage for the voting booth, if not exceed \$200.00 the money would go back to SDEMTA, Ray seconded **MC (04-07-06)**

There was a brief discussion on the importance of the hosting conference to have a committee to assist with the placement of the electronic equipment. Barry Schloss will be helping out with his expertise at the conference in October. Joe motioned to pay Barry's room, mileage and waived conference fees for his audio and visual services at conference it will be paid by SDEMTA, seconded by Ray **MC (05-07-06)**.

They also discussed how to speed up the quarterly Executive Council meetings. There are several ideas that were discussed. Danny and Keith will get together to decide which is the best way of speeding up the meetings.

Keith also reported the discussion of the Vice Presidents on retention improvement. There are services that are closing their doors. They are looking into ways to assist small departments. There is some issues that has been taken to the Governor that will hopefully help with these issues. As information becomes available Danny will let the Association know.

A statement was made from the Vice President's to the Executive Council, only in the event that the EMS Service of the Year or EMT/Paramedic of the Year have been notified of being a national award winner will be considered in funding their trip to receive their well deserved award. The decision has already been made for this year and will leave as planned for this year.

Danny brought up one more issue that the President's talked about at their meeting. The President's would like to see EMS under the Dept of Public Safety rather than the Board of Osteopathic Examiners. There was a lengthy discussion.

Lifetime Memberships were taken at this time. Applications for lifetime membership are as follows: Ted Ellingson, Merle Gulbranson, Steven Klock, Brain Hambek. Ray motioned to accept the applications for lifetime membership seconded by Eric. **MC (06-**

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07-06)

Treasurer's Report: Amy handed out the district reports. There are 1248 paid members. There has been \$48,000.00 moved to a CD and money market. Account balances as follows: Total Bank Accounts; \$32,873.36, Total Cash Accounts; \$178.40, Total Asset Accounts; \$18,764.15, Total Investment Accounts; \$20,000.00 Overall Total; \$71,815.91, Education Fund; \$18,710.92. Amy has received a check for the Seat Belt Survey for the ICE (Instructor Coordinator's), Amy and Danny will be signing the checks for the individuals who worked on the survey. Danny thanked the individuals who helped with the survey. Tom motioned to accept the Treasurers report, seconded by Keith **MC (07-07-06)**

Amy met with the District Treasurer's, they did some creative budgeting with the Budget for 2007, and will be ready for the conference, Amy will also be bringing merchandise to sell for SDEMTA. The association did receive a nice picture from the Vietnam Memorial for the donation that was given to them. Kurt motioned to hang the picture at the EMS Office in Pierre with a plaque "donated by the SDEMTA" after the conference, and will be displayed at the conference in October, seconded by Terri, discussion **MC (08-07-06)**

Submission of Bills

All training must be into Roberta today or at least a verbal confirmation on the day. Also the Bio's for conference need to get into The Thoughts this issue.

Secretaries Report: There are several Officer Agreements that have been handed out that need to be signed by the officer. Please get them back to Nancy to complete the books.

Secretary meeting was held on Saturday morning. After a lengthy discussion on public relations and ideas for EMS Week. There are two topic that the secretaries would like to pursue at this time. During EMS week the topic of bike safety was brought up. EMSC is one that would be a contact to help us out. The second topic is an EMS Camp, Nancy asked the Executive Council for possible financial backing. The secretaries would like help putting the camp together and discussed having the camp on a weekend in June. Amy mentioned that EMSC would like to help facilitate or help in any way they can. We will be meeting before the EC meetings. Kurt motioned for the secretaries to form a standing committee for the EMS Camp, seconded by Eric, length discussion, questions was called by Keith **MC (08-07-06)**; motion on the floor **MC (09-07-06)**. Next meeting will be at Rapid City before conference. The meeting will be Thursday October 26th at 7pm (MDT)

Also other discussions on PR was to get more pictures on the state website, get any pictures to Tom, he will update the photo gallery on the website. Also over the next year looking into public service announcements.

Memorial Committee: Please get the names of individuals that have passed away in the last year to any of the committee members by October 1.

Training Officers: The training officers met and the Sue Schurmann Award has been picked for 2006 and will be announced at the conference in Rapid City. The Training Officer's would like to see the training in the state be published on the state website. Let Stacy know when they are she would like to attend.

Committee Reports

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Office of EMS and Dept of Public Safety-Bob Graff: Bob was unable to attend; he is in Sioux Falls for the testing.

Conference 2006: Kurt motioned to keep the conference fees at \$115.00, seconded by Keith **MC (10-07-06)** The giveaways for conference were discussed and picked. Ray motioned to purchase 600 of each item for conference, seconded by Tom **MC (11-07-06)** Refunds will be minus gala (banquet) ticket and association dues, the cut off date for refund will be the Sunday before conference. Amy motioned to accept the refund as stated, seconded by Keith **MC (12-07-06)** Due to the cost of gala (banquet) tickets, only pre-registered individuals will be given a gala ticket. There will be no additional tickets to be sold after the pre-registered cut off date.

Gary reported on the festivities for conference, a lot of fun stuff is planned. Kurt reported on the speakers, Amy will check with Will Chapeau for a new roll out of PHTLS as a pre-conference.

Joint Council: Nothing to report at this time.

Ray motioned for approval of bills, seconded by Kurt **MC (13-07-06)**

Old Business:

Public Safety Services: Was talked about under President's Report, nothing more to report at this time.

North Central Cooperative: Last year Bruce Hildebrandt came and visited on the savings that he can give to association members by ordering EMS equipment through NCEMS. The association would purchase a membership of \$15.00 per service. NCEMS then give 1% back to the association of the money spent every quarter. He will be at conference with a presentation, after a lengthy discussion Gary motioned to put together a committee to look into the savings, seconded by Chad. **MC (14-07-06)** Amy and Chuck will be on the committee; Amy will get a list of vendors out to the Executive Council.

IC Society: An Instructor Coordinator class has been set up in Chamberlain the second weekend in September. Joe and Chad are asking for set up fees for the IC class for a maximum of \$2000.00 out of the Education Fund, Tom motioned to give the IC Society a maximum of \$2000.00 out of the Education Fund, seconded by Linda, lengthy discussion Kurt called question **MC (15-07-06)** motion of the floor **MC (16-07-06)**

District Reports:

District I: August 26 GEMS in Brookings, banquet to follow

August 7 BLS PEPP at Fire Hall

Anatomy class in November, ALS PEPP will be in December

24 hour Refresher Jan 19, 20, 21

District II: Annual banquet August 19 Dell Rapids Ambulance will be hosting

2-EMT classes starting in 2 weeks one in Garretson and Centerville

24 hour Refresher Jan 26, 27, 28 at Sioux Valley

District III: Nothing at this time

District IV: Nothing at this time

Meeting last week on electrical

Chuck Bell new Vice President and Jenny Munson will be secretary

24 hour Refresher February 23, 24, 25

District V: Meeting will be before conference

District VI: Election next meeting

Working on conference

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District VII: Water rescue August 5, there will be a cardiac station for those who don't want to get into the water.

PEPP class November 3

September 10, Mock disaster in Gettysburg.

Tom motioned to adjourn meeting at 1435, seconded by Linda. MC (17-07-06)

Next Meeting in Rapid City Thursday October 26th 2006 at 7pm (MDT) room to be announced.

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