



South Dakota Emergency Medical Technician's Association

SDEMTA EXECUTIVE COUNCIL MINUTES

Meeting was called to order at 10am April 23, 2005 in Pierre, SD at the Ramkota by President Danny Hayes.

ROLL CALL: State Officers: President Danny Hayes, V. President Keith Sharisky, Secretary Nancy Klunder, Treasurer Ted Ellingson, Training Officer Amy Marsh

District I: President Joe Schnell, V. President Bill Rise **District II:** President Mickey Merrigan, V. President Tom Lines **District III:** President Ray Parker, V. President Terri Van Roekel, **District IV:** President Dale Ringgenberg absent -Proxy Chuck Bell, V. President Carol Stolley **District V:** President Jana Jones, V. President Linda Smith **District VI:** President Kurt Klunder, V. President Linda Cudmore **District VII:** President Eric Van Dusen-absent, V. President Chuck Hansen-absent.

Approval of Agenda: Amy asked to add EMSC, Ted added Lifetime Memberships both topics add on under New Business. Mickey added Conference Bidding to the Training Officer's Report. Keith would like to add Computers to the V. President's Report. Mickey made the motion to accept the agenda with the additions. Seconded by Ray **MC (01-04-05)**

Approval of Meeting Minutes: Mickey advised of a motion that was left out of the meeting minutes, Mickey motioned to purchase 4 laptop computers at the previous meeting. Seconded Ray. Ray added he motioned at the last meeting for Keith to purchase the computers.

Tom motioned to accept the meeting minutes with the addition to purchase 4 laptop computers for the Executive Council. Seconded by Mickey. **MC(02-04-05)**

Presidents Report: Danny has attended Spearfish and Murdo Mini Conferences; all seem to be well-attended, excellent training and good turnouts. Danny has been in contact with Larry Goldsmith discussing the Heartland Coalition.

V. President's Report:

Thoughts: Maria is doing a good job. Vice President's met in the morning and feels The Thoughts are going well. Maria has attended a Grant Writing Seminar and is interested in providing the grant writing service. "The Thought's" deadline will be May 6, 2005. There are no changes to the Bylaws or Policies and Procedures at this time. The website looks good, Keith is concerned about who is in charge of the changes to the website and after lengthy discussion, Tom Lines will still do updates of website, Keith will oversee the process. Any bills for the website do not need to be pre-authorized. Keith had two bids for the laptop computers, after lengthy discussion, Ray motioned for Keith to have the authority to buy what he feels is appropriate. Seconded by Linda. Amy called the question. **MC (03-04-05)** Keith made a motion to purchase 2 HP Laser Printers, seconded by Mickey. Discussion, one of them will be stored with Amy and one with Ted. **MC (04-04-05)** Keith went through the storage; there is an old docking station for the old Gateway that was purchased by District VII and an old Bubble Jet. Discussion, Keith will be giving the items to District VII. Keith made a motion to contract with Barry Schloss for the Sound at the Conference in Sioux Falls; the Executive Council will pay

for conference fees (not the SDEMTA dues), mileage (to & back) and also including motel. Seconded by Ray. No discussion **MC(05-04-05)**

Projectors: District II Projector will only be lended out with the accompaniment of the District II Officer's for use with training. Discussion. According to the Policy and Procedures the Districts are responsible for the projector other than at Conference then the Executive Council is responsible, thus it is up to each District who they lend their projector to.

Treasurer's Report: Ted handed out District report. Membership for the end of March is 1,192 members we had budgeted for 1,150. On April 1st 313 grace memberships were added, an updated list has been emailed to the treasurer's of each district. Last year there were 521 grace memberships, only 81 continued their memberships at 15.5% of the grace memberships are continuing. Total bank accounts \$28,613.05 Total Asset Accounts: \$17,036.00 Total investment Accounts \$30,000.00 Overall Total: 75,550.46

The sponsorship program as of March 31,2005 has brought in \$11,343.00. Amy motioned to set up a specific account labeled Education Money from Public Safety Service. Kurt Seconded. Discussion **MC (06-04-05)**

The S.D. Joint Council was paid for the SDEMTA portion for lobbyist fees of \$689.35. Ted was contacted and need a contact name on file for the Secretary of State. Mickey motioned that Ted's name and address will go on file and appropriate fees be paid.

Seconded by Ray, no discussion **MC (07-04-05)**

Ted has also asked for permission to have the District Treasurers in Pierre early to work on the budget before the July EC meeting. Kurt motioned for the Treasurers to have the early meeting in July. Seconded by Linda Cudmore. Kurt resend and add on the EC pay for motel rooms and mileage. Kurt's motion died. Discussion, motion by Keith for the chairman of each committee that requests a work session before the July meeting, Executive Council will pay for motel room as well as mileage. Seconded by Bill, no discussion. **MC (08-04-05)**

Ted gave a brief summary on his trip to Wisconsin Conference.

Alliance Group Purchasing does not need a password, under comments type in SDEMTA Member and you will receive the discount. No one has contacted Ted on joining the North Central EMS. But there are some groups that have joined, Philip and Aberdeen. Reminder to the District Treasurers that the quarterly report does have to be turned into Ted.

Secretary's Report: District II reported a change in Training Officer to Chad Skyles, also reported that Stacy Grace will be missed and wanted District VI know they are gaining a great asset. Welcome Stacey. EMS week is coming up May 15-21, 2005, a letter to all of the District Secretary's went out giving them information on EMS Week. Nancy has only heard back from Spearfish Ambulance and also District VI on their plans for that week. Amy reported that EMSC is sending packets for a contest to both ambulance and fire next week.

Reminder the Officer Agreements need to be turned in, they will be placed in the Secretary's books for permanent record.

Training Officer's Report: All of the Refreshers are done for the year, the Mini Conference's for District IV, and for District VI are done.

Kurt reported that District VI would return the \$500.00 for their Mini Conference because they ended up having more participants that what were planned for. District VI ended up making money. National EMS Conference information has come out, Amy has her reservations for her motel, registration will be \$200.00, she will keep checking on airlines. Danny is asking permission to go to the National EMS Conference to attend the Heartland Coalition Meeting. Mickey made motion to let President Danny to attend the

National EMS Conference, to represent the SDEMTA and to help Amy, to pay all expenses. Seconded by Tom, no discussion. **MC(09-04-05)**

Mickey reported that he has torn apart the financial report from last year's conference. He feels the contracts need to be gone over by the District President as well as the State President. After lengthy discussion, Amy motioned to have the District President's and SDEMTA President re-do the conference guidelines and bring to the July meeting.

Mickey seconded, no discussion. **MC(10-04-05)**

Danny called for submission of bills at this time.

COMMITTEE REPORTS:

Office of EMS and Dept of Public Safety: DNR Legislation went through and was passed the rules should be in place by Conference 2005. Throughout the process the proposed rules will be sent to all the ambulance services, everyone will have a chance to respond. Bob will send an electronic copy to Danny, Danny will forward to all the officers in the association. Bob will check with Al Christie to get them out to the fire departments.

The second drafts on the **Scope of Practice** are now out and are more acceptable. The changes may add more hours to the program. www.emsscopeofpractice.org
Bob sent email to all the ambulance service advising that it is available and comments can be made until June 15th.

EMS Advisory Committee: The Governors Office notified State EMS Office on the during session with a draft, proclamation. The State EMS Office made revisions and sent over the list of names. They have not heard anything back from the Governors Office since then. Bob will contact Tom Drovland on Monday find out were this is standing.

Revoke or Suspend EMT Certification: A few years ago Legislation gave the State EMS Office the authority to revoke, deny or suspend an EMT Certification. The State Office has been notified of an incident and feel it is dictated the process of first revocation at this time, if you have any questions see Bob after it is done. The rules are on the state website.

NIMS:Federal Government has come out that every State has to institutionalize NIMS (National Incident Management Systems) training for Law Enforcement, Fire and EMS personnel must be trained in Incident Command Systems. The training must be done sometime in 2006. If it is not done the Office of Emergency Management will loose millions of dollars. There will be two breakouts at the State Conference on Incident Command. Also online www.fema.gov/nems scroll down to Class IS 700 this is an introduction. All EMT's will have to do the training within the next year. This may be added to the EMT Class Curriculum, there is not additional cost for the course. No one is South Dakota has any control over; this is mandated by the Federal Government.
Mickey asked if there was any legislation on defibrilators not needing a Medical Director. Bob reports that there is a model that does not need a prescription for and is over the counter it does not need a Medical Director. Any other AED is a class 3 medical device and is under federal guidelines; a Medical Director must sign off AED's and training.
V.President Keith is asking the District Vice President's to come back to the July meeting with training ideas the money will come from the Public Safety Service.

Conference 2005: Mickey handed out the conference motel registration form for the Districts and Executive Council, please have them back to Mickey by July meeting. District II will reserve the rooms; the individual's must call and confirm them with a credit card. All rooms not confirmed by September 15 will be let go. Also in the packet is a copy of the tentative budget and the committee members with phone numbers. Mickey asked who pays for the State Editors room for conference. After discussion, it was decided that the Executive Council would pay for the State Editor's motel room.

Due to the price of set up fees for the belt buckles the Conference committee has decided not to pursue the belt buckles for the 30th Conference. Kurt has volunteered District VI to take over the belt buckles.

Mickey is asking that each district donate \$100.00 for door prizes. The speakers for conference are going well, there will be a dance on Friday night as well as Saturday night costume party with a dance. Kurt motioned to budget \$3,000.00 for the Conference 2005 give aways from the Association. Seconded by Tom, discussion **MC (11-04-05)** Registration will be online, send registration with payment. Mickey asked for the Executive Council to think about the not giving refunds on registrations, and also raising the price of the conference to \$115.00.

Joint Council: Mickey reported he has been receiving information from Lobbyist Steve Willard. Mickey feels they have done their job this year.

Approval of the Bills: Mickey motioned to pay the bills. Seconded by Ray, no discussion. **MC (12-04-05)**

OLD BUSINESS

SD EMS Advisory Council: Mickey is asking for Danny to contact Secretary Drovland to pursue and find out the status of the SD EMS Advisory Council.

Audio Visual Equipment: Keith has given the updated serial numbers to the Secretary for the Scaler and Broadcaster.

Public Safety Service (PSS): Ted gave an overview; he is expecting \$18,000.00 by the end of the year. Ted asked that the money's be used for awards for continuing membership, after lengthy discussion, Linda Smith asked for the topic to be tabled until the July meeting. Terri Van Roekel brought her packet that she received from PSS the information on the flyer is incorrect, the information was not approved. There has been a complaint from the Attorney General; PSS has been working with the Attorney General's Office to rectify the problem. Danny has spoke with Mike Cahlan with the issues; they will pay for the committee to go to Minneapolis Minnesota for a visit.

Insurance for Equipment: After a discussion on the need for insurance on the Audio Equipment Mickey motioned for Keith to get the best insurance and bring back to the July meeting. Or is they can do it sooner, bring back the decision to the July meeting. Ted Seconded, no discussion **MC(13-04-05)** After the afternoon break the Insurance Committee reported they have went with the bid from Ted, this will approximately cost each district \$50.00 a year.

NEW BUSINESS

Conference 2010 Bids: There were 3 Conventions Center's bidding on Conference 2010. Ramokota Watertown, Ramkota Aberdeen, and Holiday Inn Spearfish.

Mickey motioned to keep the conference dates October 28-30, 2010. Seconded by Tom, no discussion. **MC (14-04-05)**

After lengthy discussion Amy motioned for Spearfish Holiday Inn to be awarded the bid for 2010. Seconded by Tom, discussion ***Roll Call Vote was called.***

State Officers: V. President Keith Sharisky **no**, Secretary Nancy Klunder **yes**, Treasurer Ted Ellingson **no**, Training Officer Amy Marsh **yes**

District I: President Joe Schnell **no**, V. President Bill Rise **no** **District II:** President Mickey Merrigan **yes**, V. President Tom Lines **yes** **District III:** President Ray Parker **yes**, V. President Terri Van Roekel **yes**, **District IV:** President Dale Ringgenberg absent -Proxy Chuck Bell **no**, V. President Carol Stolley **no** **District V:** President Jana Jones **yes**, V. President Linda Smith **yes** **District VI:** President Kurt Klunder **yes**, V. President Linda Cudmore **yes** - 7 no and 10 yes- the Spearfish Holiday Inn was awarded the bid for Conference 2010. **MC (15-04-05)**

South Dakota Student Council Association: Danny handed out a letter from the SDSCA, asking for a donation for a monument to remember 911. After lengthy discussion, Mickey has invited the SDSCA to have a booth at the 2005 Conference. Kurt motioned to give the SDSCA \$500.00 for the 911 Monument, Jana seconded. Discussion. Keith called the question, *A roll call vote was called:*

State Officers: V. President Keith Sharisky **no**, Secretary Nancy Klunder **no**, Treasurer Ted Ellingson **no**, Training Officer Amy Marsh **no**

District I: President Joe Schnell **no**, V. President Bill Rise **no** **District II:** President Mickey Merrigan **no**, V. President Tom Lines **no** **District III:** President Ray Parker **no**, V. President Terri Van Roekel **no**, **District IV:** President Dale Ringgenberg absent -Proxy Chuck Bell **no**, V. President Carol Stolley **no** **District V:** President Jana Jones **yes**, V. President Linda Smith **no** **District VI:** President Kurt Klunder **yes**, V. President Linda Cudmore **yes**. 3 yes, and 13 no's. Danny will write a letter to invite the SDSCA to have a booth at Conference 2005. **MC (16-04-05)**

Philip Ambulance: Philip Ambulance has written a letter asking for a transfer of districts. After length discussion, in order to change the boundaries as is defined in constitution, there would have to be an amendment to the constitution and voted on by the Association at the Conference. Mickey motioned that no action will be taken. Seconded by Linda,

no discussion. **MC(17-04-05)** Danny will send a letter to find out if Philip Ambulance would like to pursue the transfer.

North Hills Katharsis: Kurt reported that NH Katharsis is asking for a \$1000.00 fundraiser donation to be used for training. After discussion, Keith made a motion to donate \$1000.00 to support the Katharsis team. Seconded by Linda Cudmore, discussion Motion denied, *Danny called roll call vote:* **State Officers:** V. President Keith Sharisky **yes**, Secretary Nancy Klunder **yes**, Treasurer Ted Ellingson **no**, Training Officer Amy Marsh **pass** **District I:** President Joe Schnell **yes**, V. President Bill Rise **yes** **District II:** President Mickey Merrigan **no**, V. President Tom Lines **no** **District III:** President Ray Parker **pass**, V. President Terri Van Roekel **yes**, **District IV:** President Dale Ringgenberg absent -Proxy Chuck Bell **yes**, V. President Carol Stolley **yes** **District V:** President Jana Jones **yes**, V. President Linda Smith **yes** **District VI:** President Kurt Klunder **yes**, V. President Linda Cudmore **yes**. 2 pass, 3 no, 11 yes to give a donation to the NH Katharsis. **MC(18-04-05)**

EMSC: Amy brought forward a letter from the EMSC asking for the support of the SDEMTA in securing continued federal support for EMSC. EMSC has been cut from the President's current budget, they are asking for our help to convince congress to restore authorization and funding. If you have a moment contact Senator's or Representatives and let them know of all the things that they have done. Keith motioned that Danny to write a letter strongly support EMSC. Seconded by Linda Smith, no discussion **MC(19-04-05)**

Lifetime Membership: Ted is asking for the Lifetime Memberships be ready by July. Mickey motioned that all the names for Lifetime Membership be brought to the July meeting. Seconded by Tom, no discussion. **MC (20-04-05)**

Motion by Tom and seconded by Mickey for adjournment. **MC(21-04-05)**

Nancy Klunder
Secretary

Danny Hayes
President

