



## South Dakota Emergency Medical Technician's Association

### SDEMTA EXECUTIVE COUNCIL MINUTES

Meeting was called to order at 10am January 28, 2006 in Pierre, SD at the Ramkota by President Danny Hayes.

**ROLL CALL: State Officers:** President Danny Hayes, V. President Keith Sharisky, Secretary Nancy Klunder, Treasurer Amy Marsh, Training Officer Stacy Grace

**District I:** President Joe Schnell, V. President Bill Rise- Absent, proxy Trina Burghardt

**District II:** President Mickey Merrigan, V. President Tom Lines **District III:** President

Ray Parker, V. President Terri Van Roekel, **District IV:** President Dale Ringgenberg

absent -Proxy Chuck Bell, V. President Carol Stolley **District V:** President Jana Jones-

absent, V. President Linda Smith **District VI:** President Kurt Klunder, V. President Gary

Lembke **District VII:** President Eric Van Dusen, V. President Chuck Hansen.

**Approval of Agenda:** Keith asked to add Heartland CISM Team. Mickey motioned to approve the agenda with the addition, seconded by Ray **MC (01-01-06)**

**Approval of Previous Meeting Minutes:** Has been tabled at this time, Keith knows there is a change but needs to find it in the minutes.

#### **President's Report:**

1. Danny went over the appointments for 2006. Appointments are as follows: Chaplain- Pastor Deb Mack; Parliamentarian- Tom Lines; Heartland-Danny Hayes, TJ Sanborn; EMS Service- Vice Presidents; Sue Schurmann's- Training Officers

Joint Council-Mickey Merrigan and Kurt Klunder; EMT of the Year-Chuck Willey; Nominating Committee-Ray Parker, Linda Smith, Bill Rise; Political Committee- Kim Lyon and a member from each district; Memorial Committee-Lois Pletten, Lloyd Siemonsma, TJ Sanborn, Nancy Klunder, Ray Parker.

2. Danny reported on Legislation Day there were approximately 75 people that attended the Ice Cream Social. Pictures were taken with Governor Rounds.

3. Danny handed out the Position Statement Letter to each of the Executive Council members. He is asking for the EC members to take the letter back to their services, etc. and make changes in anyway they would like to, and bring the letters back to the meeting in April. This has been tabled until April meeting.

4. In the October meeting the Student Council Association asked for a donation to build a memorial in Pierre. At the EC meeting in Sioux Falls we voted to place a jar at the SDEMTA booth. No one remembers the jar being on the table. Danny is asking if the Association would like to still donate some money to the Student Council Association. Mickey motioned to not send any donation at this time, seconded by Linda

**MC (03-01-06)**

5. Danny also reported on the Municipal League has put out the SB 109- Mutual Aid Agreement Bill. Danny had sent Mickey to the meetings they worked on rewording the bill from 6 pages down to a one page document. The agreement has gone through the

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Senate and is now in the House. This agreement will not effect the local mutual aide agreements.

6. Danny also reported on the HB 1041 bill, this bill would allow for denial, suspension, or revocation of EMT certifications for *past* gross incompetence, unprofessional conduct or dishonorable conduct. The bill passed on 10\20\05 and has gone onto the House of Representatives.

**Approval of Previous Meeting Minutes:**

Keith was ready at this time for the changes needed in the last meeting minutes. There is one correction in the Friday October 21, 2005 meeting minutes. Under #3 Vice President's report should read motion to change the Constitution and Bylaws not Policy and Procedure. Mickey motion to accept the meeting minutes with the correction, seconded by Ray **MC (02-01-06)**.

**(Back to the President's report)**

7. The Callan Publishing contract for the fundraising ends September 30, 2006. Danny would like to know if SDEMTA should continue the fundraising or stop in September. After a lengthy discussion, Danny and Amy will get together and visit Callan Publishing and try to negotiate the percent of the return to the association.

8. Danny wanted to remind everyone to use Alliance Medical to get better prices for your supply needs.

9. Kurt motioned to invite Ted to the April Executive Council Meeting, seconded by Keith **MC (04-01-06)**

**Vice President's Report:** Keith motioned to go into Executive Session, seconded by Mickey **MC (05-01-06)** Danny declared out of Executive Session at 11 am.

1. Equipment: After a discussion on lending out the equipment, computer, screen's, etc. Ray motioned not to loan out the large screens to outside the SDEMT Association, Linda seconded. **MC (06-01-06)**

2. Keith would like to see a logistic crew at each conference to help with the equipment and set up. Keith commended District II for the great job at conference with the logistic crew. Mickey motioned to table the rest of the Vice President's report until after lunch, Ray seconded **MC (07-01-06)**

**The rest of the Vice President's report will resume after lunch.**

**Treasurer's Report:**

1. Amy handed out the financial report

2. Total bank accounts: \$12,856.90 Total Assets Accounts: \$18,764.15 Total Investment Accounts: \$20,000.00 Overall total: \$62,149.46

3. The 2005 audit was completed by Joe D Graham. Mr. Graham has sent a letter to confirm the records are all in order. 4. Quarterly reports were on received from Districts 2 and 6. Make sure to get them to Amy ASAP. Amy asked for a motion to purchase a computer bag that would be large enough to carry files also. Mickey motioned for Amy to get the computer bag that she needs, seconded by Linda **MC (08-01-06)**

**Secretary's Report:** Nancy is in need of an ideas for public relations, if anyone has any ideas please let her know. Officer Agreements need to be filled out on all new officers, please mail them to her after signed.

**Training Officer:** Stacy reported on the upcoming training they are as follows:

District I: EMT Refresher was January 20-22; District II: Refresher is this weekend, they are also hosting two EMT classes one in Marion and one in Humboldt; District III: Refresher in Mitchell February 24-25 also a Mini Conference in Chamberlain March 17

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and 19; District IV: had a Paramedic Refresher and also February 3, 4, and 5 will be hosting a EMT Refresher; District V: Mini Conference in Murdo on March 4; District VI: Mini Conference in Spearfish February 11-12, Refresher at Rapid City Regional Hospital February 17, 18 and 19; District VII: 3 EMT classes are be hosted at Gettsburg, Lemon, Mobridge.

### **Danny called for submission of bills**

#### **Vice President's Report:**

1. Maria will no longer be the editor for The EMT Thought's; Keith had an interview with Roberta Robinson. Keith asked for a motion to approve the contract between the SDEMTA and Roberta Robinson to be known as the associations' editor for The EMT Thoughts the contract was written and discussed with Roberta. Motioned by Carol, seconded by Tom. **MC (09-01-06)**

2. Keith asked for a motion to approve an hourly wage of \$18.00 an hour with a maximum of 6 hours for Maria Tussing to assist with the electronic and technologic transfer of information to Roberta. Motioned by Ray, seconded by Tom **MC (10-01-06)**

3. Keith asked for a motion for approval of \$750.00 to Maria for this current contract issue of The EMT Thoughts not to exceed 16 pages for a one time mailing. Trina motioned, seconded by Mickey **MC (11-01-06)**

Mickey motioned to accept the V. President's report, seconded by Linda **MC (12-01-06)**

#### **Committee Reports:**

***EMS and Dept of Public Safety:*** Bob is out of town and was unable to attend.

1. Amy reported on the EMS Advisory Committee has met three times the last meeting was January 11, 2006 in Chamberlain. There are several projects in the works. The first one is on medical direction the original intent of the committee was to go through the 2002 reassessment of the EMS Office. The information that come out of the original committee was to obtain a Medical Director. Bob and Amy met with the Regional Medical Director's to identify what the duties would be; the biggest issue is the funding for the Medical Director. They are looking into federal funds.

2. There is also a subcommittee for the Scope of Practice to identify four levels of care at the national level comparing to the current levels. Also looking into the possibility of the need of bridge courses.

3. The committee is also looking into a standard ambulance equipment list this would be at national standards.

4. They are also looking at certifying 1<sup>st</sup> Responders in the state. Not the units but giving them a South Dakota certification. The Office of EMS would keep track of the list in order to keep in touch with those individuals, currently there is no list at the Office of EMS. April 6, 2006 is the next meeting in Pierre; Marty is checking into the meeting room, anyone is invited. The minutes from the EMS Advisory Committee are on the EMS website.

5. In 2007 there will no longer be written exams for the National EMT Exam. It will be computer adaptive testing, so far the tests sites will be Sioux Falls, Rapid City and they are trying to find a place in Pierre.

***Conference 2006:*** Kurt handed out the proposed budget for conference 2006. Kurt as well as Danny have been getting several phone calls of speakers wanting to go to Rapid City to speak at the conference. The budget doesn't allow all the influx of willing speakers. Keith moved to assist District VI by giving \$1,500.00 for a national speaker for the Executive Council out of the Education budget, seconded by Eric.

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Discussion, **MC (13-01-06)**

After lengthy discussion the start up money will be increased to \$1,500.00. Tom motion to increase the start up money to \$1,500.00 effective immediately, seconded by Trina

Discussion, **MC(14-01-06)**

District VI is looking into a barcode system that would allow EMT's to swipe into the class as they walk in the door, at the end of the day or conference would give them a list of classes they attended. At the mini conference in February will be the test run to see how this will work. There will not be online registration this year.

**Joint Council:** Mickey handed out the minutes of the last two meetings. One of the meetings talked about legislation issues coming up as well as bills that were upcoming. The second meeting was a discussion of the Mutual Aid Agreement; the meeting was at great length. Steve Willard is the lobbyist for the Joint Council; Mickey would like a motion to pay Steve for his services as soon as the bill comes in. The bill will not be sent until after legislative session. Kurt motioned to pay the services of Steve as soon as the bill arrives; seconded by Keith **MC (15-01-06)** The next meeting will be in March or April.

**Approval of Bills:** Tom motioned to approve the bills, seconded by Ray, Discussion **MC (16-01-06)**

**Old Business:**

**EMS License Plates:** Amy received a letter from the Dept of Revenue asking for approval of the decal for the license plate. They stated that the association would have to purchase 100 decals with a set up fee of \$50.00 the decals will be 45cents each plus 15% administration fee. Ray motioned to approve the decal, seconded by Keith, Discussion, **MC (17-01-06)**

**Conference 2005:** Mickey went over the conference outcome. There were 622 that attended the conference. Total income \$77,176.00, total outflow \$67,284.50. conference made \$10,891.50. After lengthy discussion, Ray motioned to approve the final report for conference 2005, seconded by Eric. **MC (18-01-06)**

Mickey reported that District II has reserved 2 buses for Conference 2006 in Rapid City. One bus is already full and will leave Wednesday, the cost will be \$50.00 each person. Maria will place an add in The Thoughts.

Keith handed out the changes to the Conference Guidelines adding State Training Officer to the Lodging Fees, as well as a table used for fiscal responsibility being paid by the Executive Council. Kurt motioned to accept those changes, seconded by Chuck, Discussion, **MC (19-01-06)**

**New Business:**

**CISM Heartland:** Keith is asking for funds for educational material, and transportation costs for the critical stress team. Kurt motioned to give \$1,000.00 to the CISM Heartland Team, seconded by Linda **MC (20-01-06)**

**District Reports:**

District I: Refresher last week; District II: Refresher this weekend, two EMT courses going on; District III: Hosted a speaker at the November meeting, Mini Conference in Mitchell Feb 24 and 25, Mini Conference in Chamberlain March 17, 18, and 19; District IV: EMT-I and Paramedic refresher as well as EMT refresher Feb 3, and 4; District V: District meeting in Oneida January 29, 2006, Mini Conference in Murdo March 3; District VI: Working on conference 2006, Mini Conference February 11 and 12 Refresher February 17, 18 and 19; District VI: not available at this time.

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Kurt motioned to adjourn at 1450, seconded by Gary MC (21-01-06)

**Next meeting April 22, 2006  
Budget State Motel 10am  
Pierre, SD**

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